

Tenant Change of Residence Notification

Date: [Insert Date]

[Your Name]
[Your Current Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally notify you of my change of residence. Effective [insert date of move], my new address will be as follows:

[New Address]
[City, State, Zip Code]

Please update your records accordingly. I kindly ask that you redirect any future correspondence to my new address starting from the effective date.

If you require any further information or have any questions, please feel free to contact me at the email address or phone number listed above.

Thank you for your attention to this matter.

Sincerely,
[Your Name]