

# Request for Patience Regarding Refund Delay

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inform you about the status of my recent refund request dated [Date of Refund Request]. I appreciate your attention to this matter and understand that processing times may vary.

Given the circumstances, I kindly ask for your patience as I wait for the resolution of my refund. I trust that your team is working diligently to expedite this process.

If there are any updates or further information needed from my side, please do not hesitate to reach out.

Thank you for your understanding and assistance. I look forward to your prompt response.

Sincerely,  
[Your Name]  
[Your Contact Information]