

Refund Delay Compensation Offer

Dear [Customer's Name],

We hope this message finds you well. We are writing to inform you about a delay in the processing of your refund for [Product/Service Name], originally requested on [Request Date].

We sincerely apologize for any inconvenience this may have caused and appreciate your patience during this time. As a token of our commitment to customer satisfaction, we would like to offer you a compensation of [Compensation Amount or Offer], which can be used towards your next purchase with us.

Your refund is being processed and should be completed by [Estimated Completion Date]. If you have any questions or concerns, please do not hesitate to reach out to our customer service team at [Customer Service Contact Information].

Thank you for your understanding and for being a valued customer.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]