

Account Data Alteration Verification

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Address]

Dear [Recipient's Name],

This letter serves to verify the recent alteration made to your account data. As per your request on [Insert Request Date], the following changes have been implemented:

- Old Data: [Insert Old Data]
- New Data: [Insert New Data]

If you did not authorize these changes or if you have any concerns, please contact our support team immediately at [Insert Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]