

# Complaint Escalation Follow-Up

Date: [Insert Date]

To: [Insert Recipient's Name]

Company: [Insert Company Name]

Address: [Insert Company Address]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on my previous complaint regarding [briefly describe the issue]. My initial complaint was submitted on [insert date of original complaint], and I have yet to receive a satisfactory response.

Despite my attempts to resolve this matter through the standard channels, I have not seen any progress. Therefore, I feel compelled to escalate this issue further. I trust that you understand the importance of addressing customer concerns promptly.

Please provide an update on the status of my complaint as soon as possible. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Contact Information]