

# Account Termination Notification

Dear [Customer Name],

We regret to inform you that your account with [Company Name] has been terminated as of [Termination Date]. This decision is final and effective immediately.

The reason for this action is [reason for termination]. We recommend that you review our terms of service for further information regarding account termination.

If you have any remaining balance or need further assistance, please contact our support team at [Support Email] or [Support Phone Number].

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title]

[Company Name]