

Notice to Residents

Date: [Insert Date]

Dear Residents,

We are reaching out to inform you about the upcoming garbage disposal schedule in our community. Please take note of the following timeline to ensure a smooth waste collection process.

Garbage Disposal Timeline:

- **Weekly Collection:** Every Monday and Thursday
- **Recycling Collection:** Every Tuesday
- **Yard Waste Collection:** Every Wednesday

Important Reminders:

1. Place garbage bins out by 7:00 AM on collection days.
2. Ensure all items are properly sorted according to recycling guidelines.
3. No hazardous materials should be placed in regular waste bins.

If you have any questions or concerns, please do not hesitate to contact the management office.

Thank you for your cooperation.

Sincerely,

[Your Community Management]