

Annual Account Statement Recap

Date: [Date]

To: [Account Holder's Name]

[Account Holder's Address]

Dear [Account Holder's Name],

We are pleased to provide you with the annual recap of your account statement for the year [Year]. Below is a summary of your account activity:

Account Summary

- Account Number: [Account Number]
- Opening Balance: [Opening Balance]
- Total Deposits: [Total Deposits]
- Total Withdrawals: [Total Withdrawals]
- Closing Balance: [Closing Balance]

Transaction Highlights

Date	Description	Amount
[Date]	[Transaction Description]	[Transaction Amount]

We appreciate your continued business and look forward to assisting you in the upcoming year.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Contact Information]