

Service Limitation Response

Date: [Insert Date]

To: [Insert Recipient's Name]

[Insert Recipient's Address]

Dear [Recipient's Name],

Thank you for your inquiry regarding our services. We appreciate your interest and the opportunity to address your concerns.

We regret to inform you that, due to current limitations in our service offerings, we are unable to accommodate your request for [specific service or details about the inquiry]. Our team is committed to providing the best possible service, and we continuously evaluate our capabilities to better serve our clients.

While we cannot fulfill your particular request at this time, we would be more than happy to assist you with [alternative service/offer you can provide]. Please let us know if this alternative would be of interest to you.

We appreciate your understanding regarding our service limitations. Should you have any further questions or require additional information, please do not hesitate to reach out to us.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]