

[Your Company Letterhead]

Date: [Insert Date]

To: [Partner's Name]

[Partner's Company]

[Partner's Address]

Dear [Partner's Name],

We hope this message finds you well. We are writing to clarify the limitations of the services we provide as part of our partnership.

As per our agreement dated [Insert Date of Agreement], we would like to outline the specific limitations associated with our services:

- Service Limitation 1: [Detail]
- Service Limitation 2: [Detail]
- Service Limitation 3: [Detail]

We believe it is essential to be transparent regarding these limitations to ensure a mutual understanding and to manage expectations effectively.

If you have any questions or require further clarifications, please do not hesitate to contact us at [Your Contact Information].

Thank you for your understanding and continued partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]