

Delivery Location Confirmation

Date: [Insert Date]

To: [Recipient's Name]

Address: [Recipient's Address]

Dear [Recipient's Name],

We are writing to confirm the delivery location for your recent order with us. The package is scheduled to be delivered to the following address:

Delivery Address:

[Delivery Address]

[City, State, Zip Code]

If you have any questions or if there are any changes to the delivery location, please do not hesitate to contact us at [Your Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]