

Contract Renewal Notice

Dear [Freelancer's Name],

I hope this message finds you well. As we approach the end of our current contract dated [Contract Start Date], I would like to discuss the possibility of renewing our agreement.

Your contributions to [Project or Company Name] have been invaluable, and I believe there is still much we can achieve together moving forward.

Please let me know your availability for a brief meeting to discuss the terms and conditions for the contract renewal. I look forward to your positive response.

Best regards,

[Your Name]

[Your Position]

[Your Contact Information]