

Letter of Contestation for Inaccurate Charges

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, ZIP Code]

Subject: Contestation of Inaccurate Charges

Dear [Recipient's Name],

I am writing to formally contest the charges listed on my account statement dated [date of statement]. I have reviewed the charges carefully and believe there are discrepancies that need to be addressed.

The specific charges in question are as follows:

- Charge Date: [Date], Amount: [Amount], Description: [Description]
- Charge Date: [Date], Amount: [Amount], Description: [Description]

According to my records, these charges are inaccurate due to [reason for disputing the charges]. I have attached copies of relevant documents for your review.

I kindly request that you investigate this matter and provide clarification regarding these charges. I would appreciate a prompt response to this issue so we can resolve it amicably.

Thank you for your attention to this matter.

Sincerely,

[Your Name]