Account Statement Inquiry

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Bank Name]

[Bank Address]

[City, State, Zip Code]

Dear Customer Service Team,

I hope this message finds you well. I am writing to request a statement for my account, **[Your Account Number]**, for the period of **[Start Date]** to **[End Date]**.

Could you please provide me with the detailed transactions and any additional information related to my account during this period? I appreciate your assistance in this matter.

Thank you for your attention to this request. I look forward to hearing from you soon.

Sincerely,

[Your Name]