

Warranty Claim Notification

Date: [Insert Date]

[Recipient's Name]

[Company Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally submit a warranty claim regarding the [product name] that I purchased on [purchase date] from [store or website name]. Unfortunately, the product has developed [describe the issue], which I believe falls under the coverage of the warranty.

According to the warranty policy, I am entitled to a replacement for this defective item. I have attached copies of the original purchase receipt and any relevant documentation to support my claim.

I kindly request that you initiate the replacement process at your earliest convenience. Please let me know if you need any further information or clarification.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]