

Warranty Claim Follow-Up

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Customer Service Department

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear Customer Service Team,

I am writing to follow up on my warranty claim submitted on [Insert Date of Original Claim] regarding [Insert Product Name/Description]. Despite my previous correspondence on [Insert Dates of Previous Contact], I have not yet received a resolution to my complaint.

As the issue remains unresolved, I kindly request an update on the progress of my claim and a timeline for expected resolution. I value your prompt attention to this matter, as it has caused significant inconvenience.

Thank you for your assistance. I look forward to hearing from you soon.

Sincerely,

[Your Name]