

# Invitation to Provide Feedback on Our Services

Dear [Recipient's Name],

We hope this message finds you well. As a valued [customer/client], your feedback is incredibly important to us. We are committed to continuously improving our services, and your insights can help us achieve that goal.

We would like to invite you to participate in a service feedback assessment. This brief assessment will take approximately [duration] minutes of your time and your responses will be kept confidential.

## Assessment Details:

- **Date:** [Date]
- **Time:** [Time]
- **Medium:** [Online/Phone/In-Person]

Please RSVP by [RSVP Date] to confirm your participation. You can respond to this email or contact us at [Contact Information].

Thank you for helping us improve our services. We greatly appreciate your time and valuable feedback.

Warm regards,

[Your Name]  
[Your Position]  
[Your Company]  
[Contact Information]