

# Dear Valued Client,

We hope this message finds you well. We are reaching out to announce an upcoming Client Satisfaction Survey that will help us understand your experience with our services.

Your feedback is essential in helping us improve and continue providing you with the highest level of service possible. The survey will be open from **[start date]** to **[end date]**.

Participation is simple and will take only a few minutes of your time. You will receive a link to the survey via email on **[survey launch date]**.

Thank you for being a valued client. We appreciate your input and look forward to hearing your thoughts!

Best regards,

**[Your Name]**

[Your Job Title]

[Your Company Name]

[Your Company Contact Information]