

# Collaboration Request for Art Installation Funding

Date: [Insert Date]

[Your Name]  
[Your Position]  
[Your Organization]  
[Your Address]  
[City, State, Zip]  
[Email Address]  
[Phone Number]

[Recipient's Name]  
[Recipient's Position]  
[Recipient's Organization]  
[Recipient's Address]  
[City, State, Zip]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to propose a collaboration between [Your Organization] and [Recipient's Organization] for a unique art installation project titled [Project Title]. This initiative aims to [briefly describe the purpose and vision of the project].

To make this project a reality, we are seeking funding and partnership support to cover materials, artist fees, and logistics. We believe that with [Recipient's Organization]'s involvement, we can enhance the impact and reach of this installation, fostering community engagement and appreciation for the arts.

We would love the opportunity to discuss this collaboration further and explore how we can work together to bring this vision to life. Please let me know a convenient time for you to meet or have a call.

Thank you for considering this collaboration. I look forward to your positive response.

Warm regards,

[Your Name]  
[Your Position]  
[Your Organization]