

# Temporary Housing Notice

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

This notice is to inform you that due to [reason for temporary housing, e.g., renovations, maintenance], you will need to vacate your current unit temporarily. The temporary housing arrangements are as follows:

- **Temporary Address:** [Insert Temporary Address]
- **Move-in Date:** [Insert Move-in Date]
- **Estimated Return Date:** [Insert Return Date]

Please ensure that you vacate your current unit by [Insert Deadline Date]. We appreciate your understanding and cooperation during this time. If you have any questions or concerns, feel free to contact us at [Insert Contact Information].

Sincerely,

[Your Name]

[Your Position]

[Company/Organization Name]

[Contact Information]