

Relocation Advisory Notice

Date: [Insert Date]

To: [Tenant's Name]

Address: [Tenant's Address]

Dear [Tenant's Name],

We hope this message finds you well. We are writing to inform you of an upcoming relocation advisory regarding your current residence at [Property Address]. Due to [reason for relocation, e.g., property renovations, ownership change, etc.], we would like to discuss your options moving forward.

Please be aware of the following important details:

- **Relocation Date:** [Insert Date]
- **New Property Address:** [Insert Address of New Property]
- **Assistance Available:** [Briefly describe any assistance or resources, e.g., moving services, financial assistance]

We understand that a relocation may present challenges, and we are here to support you through this transition. Please feel free to reach out to us with any questions or concerns at [Contact Information].

Thank you for your understanding and cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Contact Information]