

Utility Expense Report

Date: [Insert Date]

Joint Tenants:

- [Tenant 1 Name]
- [Tenant 2 Name]

Utility Expenses

Utility Type	Billing Period	Total Amount	Paid By	Amount Due From Other Tenant
[Electricity]	[Month/Year]	[Total Amount]	[Tenant Name]	[Amount Due]
[Water]	[Month/Year]	[Total Amount]	[Tenant Name]	[Amount Due]
[Gas]	[Month/Year]	[Total Amount]	[Tenant Name]	[Amount Due]

Total Summary

Total Paid By Tenant 1: [Total Paid]

Total Paid By Tenant 2: [Total Paid]

Total Amount Due: [Total Due]

Signatures

Tenant 1 Signature: _____

Tenant 2 Signature: _____