

Proposal for Joint Trade Show Exhibit

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to propose a collaborative opportunity for an upcoming trade show, [Trade Show Name], scheduled to take place on [Trade Show Dates] at [Venue].

Given our shared goals and market focus, I believe a joint exhibit can benefit both our organizations by increasing visibility, attracting a larger audience, and maximizing our resources.

Our proposal includes:

- Shared booth space with prominent branding for both parties.
- Coordinated marketing efforts to promote our joint presence.
- Collaborative product demonstrations and presentations.

I am confident that this joint effort could lead to significant networking opportunities and business growth. I would love to discuss this proposal further and explore how we can work together effectively.

Please let me know your availability for a meeting at your earliest convenience.

Thank you for considering this opportunity. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]