

# Client Agreement Renewal Notification

Date: [Insert Date]

Dear [Client's Name],

We hope this message finds you well. This is to remind you that your current agreement with us is set to expire on [Insert Expiration Date]. We would like to take this opportunity to discuss the renewal of your agreement.

We are pleased to offer you the same terms as your previous agreement, with the following updates:

- [Update 1]
- [Update 2]
- [Update 3]

Please review the attached documents and let us know if you have any questions or require further clarification. If you would like to proceed with the renewal, kindly sign and return the agreement by [Insert Deadline Date].

Thank you for your continued partnership. We look forward to serving you in the coming year.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]