

# Debt Settlement Agreement Confirmation

Date: [Insert Date]

[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Phone Number]

[Creditor's Name] [Creditor's Address] [City, State, Zip Code]

Dear [Creditor's Name],

This letter serves as a confirmation of the debt settlement agreement we reached on [Insert Date of Agreement] regarding my account number [Insert Account Number]. As per our discussion, the terms of the agreement are as follows:

- Total Amount of Debt: [Total Debt Amount]
- Settled Amount: [Settled Amount]
- Payment Plan: [Details of Payment Plan]
- Deadline for Payments: [Payment Deadline]

Upon receiving the agreed settled amount, you will consider this debt as fully satisfied, and it will be reported as such to the credit bureaus.

Please confirm your acceptance of these terms by signing below and returning a copy of this letter to me at your earliest convenience.

Sincerely,

[Your Signature] [Your Printed Name]

Agreed and Accepted by:

[Creditor's Signature] [Creditor's Printed Name]