

Rent Reduction Proposal

[Your Name or Company Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

Date: [Current Date]

[Landlord's Name]

[Landlord's Address]

[City, State, ZIP Code]

Subject: Proposal for Rent Reduction

Dear [Landlord's Name],

I hope this letter finds you well. I am writing to officially propose a rent reduction for my apartment located at [Property Address]. Due to [briefly explain reason for rent reduction request, e.g., financial hardship, market conditions], I believe a temporary reduction in rent would be beneficial.

Currently, the rent is set at [Current Rent Amount], and I propose to adjust it to [Proposed Rent Amount] for the duration of [specify duration]. This adjustment will greatly assist me in maintaining my tenancy while ensuring timely payments.

I appreciate your understanding and consideration of this proposal. I am more than willing to discuss this matter further and explore options that would be agreeable for both parties. Thank you for your attention to this matter.

Sincerely,

[Your Name]