

Critical Incident Debriefing Invitation

Dear Team,

We would like to invite you to a critical incident debriefing session scheduled for **Date** at **Time**. This session will be held at **Location**.

As you are aware, the recent incident on **Incident Date** has had a significant impact on our team and the community we serve. This debriefing will provide an opportunity for us to come together, share our experiences, discuss our feelings, and learn from the event.

Please confirm your attendance by **RSVP Date** so we can ensure all team members are included. If you have any specific topics you would like to address, feel free to send them in advance.

Your well-being is important, and we encourage open communication during this session. Together, we can support one another in processing our experiences and moving forward as a cohesive team.

Thank you for your dedication and service.

Sincerely,
Your Name
Your Position
Organization