

Exit Clearance Confirmation

Date: [Insert Date]

To: [Freelancer's Name]

[Freelancer's Address]

Dear [Freelancer's Name],

We hereby confirm that you have successfully completed the exit clearance process following the termination of your freelance contract with [Company Name].

As of [Termination Date], all obligations and responsibilities have been fulfilled, and there are no pending deliverables or outstanding payments. We appreciate your contributions and wish you the best in your future endeavors.

Thank you for your collaboration.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]