

Employment Verification Letter

Date: [Insert Date]

[Your Name]

[Your Job Title]

[Your Organization/Agency Name]

[Organization Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]

To Whom It May Concern,

This letter is to verify the employment of [**Employee's Name**], who has been employed with us at [**Organization/Agency Name**] since [**Start Date**]. They hold the position of [**Job Title**] and work in the capacity of providing childcare services.

During their employment, [**Employee's Name**] has demonstrated strong skills in managing children's needs, ensuring their safety, and fostering a nurturing environment. Their responsibilities include, but are not limited to, supervising daily activities, preparing meals, and maintaining a clean and organized space for the children.

Should you require any further information regarding [**Employee's Name**]'s employment or skills, please feel free to reach out to me directly at the contact information provided above.

Sincerely,

[Your Name]

[Your Job Title]

[Your Organization/Agency Name]