

Update on Maintenance Service Delays

Dear Residents,

We hope this message finds you well. We are writing to inform you about recent delays in our maintenance services that may affect your living conditions.

Due to unforeseen circumstances, including supply chain disruptions and staffing shortages, we are experiencing delays in the scheduled maintenance activities. We understand the importance of these services and are working diligently to resolve these issues as quickly as possible.

Please be assured that we are prioritizing urgent repairs and maintenance requests. We appreciate your patience and understanding during this time.

If you have any immediate concerns or require urgent assistance, please do not hesitate to contact our office at [office phone number] or [office email address].

Thank you for your understanding and cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company/Organization]