

Inquiry Regarding Prolonged Maintenance Service

Date: [Insert Date]

To: [Landlord/Property Management Name]

Address: [Landlord/Property Management Address]

Dear [Landlord/Property Management Name],

I hope this message finds you well. I am writing to inquire about the ongoing maintenance service issues in my unit [Unit Number/Address] that have not yet been resolved. It has been [duration of time] since the initial request for maintenance was submitted, and I have not yet received any updates regarding the progress or timeline for completion.

The issues include: [Briefly list the specific maintenance issues]. These concerns have been affecting my quality of living, and I am eager to know when I can expect the necessary repairs to be completed.

I would appreciate any information you could provide regarding the status of these maintenance requests and any possible next steps. Your attention to this matter is greatly appreciated, and I look forward to your prompt response.

Thank you for your time.

Sincerely,

[Your Name]

[Your Contact Information]

[Optional: Your Unit Number/Address]