

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Manager's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Manager's Name],

I hope this message finds you well. I am writing to formally request the withdrawal of my resignation submitted on [Date of Resignation]. After careful consideration and recent developments in my role, I believe it is in my best interest to remain with the company.

The additional responsibilities and opportunities presented to me have reignited my passion for the work we do here, and I am eager to continue contributing to our team's success.

I appreciate your understanding and support regarding this matter. I am looking forward to discussing this further and hope to continue my journey with [Company's Name].

Thank you for your time and consideration.

Sincerely,

[Your Name]