

Tenant Feedback on Maintenance Issues

Date: [Insert Date]

To: [Property Manager's Name]

[Property Management Company Name]

[Property Management Company Address]

Dear [Property Manager's Name],

I hope this message finds you well. I am writing to provide feedback regarding some maintenance issues I have experienced in my apartment [Apartment Number/Address].

1. **Issue Description:** [Describe the first maintenance issue, e.g., leaking faucet]

Date Reported: [Date you reported the issue]

Status: [Current status, e.g., unresolved, waiting for response]

2. **Issue Description:** [Describe the second maintenance issue, e.g., heating not working]

Date Reported: [Date you reported the issue]

Status: [Current status]

I appreciate your attention to these matters and would like to request a timely follow-up on the status of these issues. Thank you for your cooperation and looking forward to your prompt response.

Sincerely,

[Your Name]

[Your Apartment Number/Address]

[Your Contact Information]