

Conflict Resolution Meeting Agenda

Date: [Insert Date]

Time: [Insert Time]

Location: [Insert Location]

Attendees:

- [Name 1]
- [Name 2]
- [Name 3]
- [Name 4]

Agenda Items:

1. Introduction and Welcome
2. Overview of the Conflict
3. Discussion of Each Party's Perspective
4. Identifying Common Goals
5. Exploring Possible Solutions
6. Agreement on Next Steps
7. Closing Remarks

Notes:

Please come prepared to discuss your perspective and contribute possible solutions.

Prepared by: [Your Name]

Contact Information: [Your Contact Information]