

Thank You for Your Participation

Dear [Employee Name],

We would like to extend our heartfelt gratitude for taking the time to attend your exit interview. Your feedback is invaluable to us as we strive to improve our workplace and practices.

Your insights regarding your experience with our team and the organization will help us understand what we can do better and enhance our employee experience moving forward.

Thank you once again for your contribution and the time spent with us. We wish you all the best in your future endeavors!

Sincerely,

[Your Name]

[Your Title]

[Company Name]