

Fence Repair Request

Date: [Insert Date]

To: [Landlord/Property Manager Name]

Address: [Landlord/Property Manager Address]

Dear [Landlord/Property Manager Name],

I hope this message finds you well. I am writing to formally request the repair of the fence at [Your Address], which has been damaged and is in need of maintenance.

The fence has [briefly describe the issue, e.g., "several broken panels" or "a significant leaning problem"], which has raised concerns regarding security and privacy.

I kindly ask that you arrange for the necessary repairs at your earliest convenience. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your cooperation.

Sincerely,
[Your Name]
[Your Contact Information]