

Fence Repair Request

Date: [Insert Date]

From: [Tenant's Name]

Address: [Tenant's Address]

To: [Landlord's Name]

Address: [Landlord's Address]

Dear [Landlord's Name],

I hope this message finds you well. I am writing to formally request the repair of the fence surrounding the property located at [Tenant's Address]. The fence was recently damaged due to [brief description of the incident, e.g., a storm, accident], and I believe it is necessary to address this issue for both security and safety reasons.

As this situation may also involve insurance considerations, I would appreciate it if you could confirm your acknowledgment of this request and advise on the next steps for repairs. Please let me know if you require any additional information or documentation regarding this matter.

Thank you for your attention to this issue. I look forward to your prompt response.

Sincerely,

[Tenant's Name]

[Tenant's Phone Number]

[Tenant's Email Address]