

# Feedback Request

Dear [Employee's Name],

We hope this message finds you well. As you have recently completed the employee mentorship program, we are eager to hear your thoughts and feedback regarding your experience.

Your insights are invaluable to us and will help us improve the program for future participants. We would greatly appreciate it if you could take a few moments to share your feedback on the following:

- Your overall experience with the mentorship program.
- The effectiveness of your mentor in aiding your development.
- Any challenges faced during the program.
- Suggestions for improvements.

Please reply to this email with your feedback by [insert deadline]. Thank you for your time and contributions to making our mentorship program a success.

Best regards,  
[Your Name]  
[Your Position]  
[Company Name]