

# Water Leak Update

Dear [Tenant's Name],

We hope this message finds you well. We are writing to provide you with an update regarding the water leak issue that was reported on [Date of Report].

Our maintenance team has been actively investigating the situation and has identified the source of the leak. We are currently in the process of scheduling the necessary repairs, which are expected to commence on [Date of Repair Start].

We apologize for any inconvenience this may have caused and appreciate your understanding as we work to resolve the issue promptly. Please be assured that we are dedicated to maintaining a safe and comfortable living environment for all our tenants.

If you have any questions or concerns, please feel free to reach out to us at [Contact Information].

Thank you for your patience and cooperation.

Sincerely,

[Your Name]

[Your Position]

[Property Management Company]