

Interview Invitation for Human Resources Role

Dear [Candidate's Name],

We are pleased to inform you that you have been selected for an interview for the Human Resources position at [Company Name]. We were impressed by your qualifications and experience, and we would like to further discuss how your skills align with our team.

Interview Details:

- **Date:** [Insert Date]
- **Time:** [Insert Time]
- **Location:** [Insert Location or specify if the interview will be conducted virtually]

Please confirm your availability for the scheduled date and time. If you have any questions, feel free to reach out to us.

We look forward to meeting you!

Best regards,

[Your Name]

[Your Title]

[Company Name]

[Contact Information]