

Tenant Agreement for Maintenance Access

Date: [Insert Date]

[Tenant's Name]

[Tenant's Address]

[City, State, ZIP Code]

Dear [Landlord's Name],

I, [Tenant's Name], residing at [Tenant's Address], hereby agree to grant access to my premises for maintenance purposes as outlined below:

Details of Access

- Maintenance Scheduled On: [Insert Date and Time]
- Maintenance Personnel: [Insert Name/Company]
- Description of Work to be Done: [Insert Description]

I understand that the maintenance work may involve some disruption, and I appreciate your efforts to keep me informed throughout the process. Please ensure that all work is conducted during the agreed time frame.

If there are any changes to the schedule, please notify me at [Tenant's Phone Number] or [Tenant's Email Address] at your earliest convenience.

Thank you for your attention to this matter.

Sincerely,

[Tenant's Name]

[Tenant's Signature]