

Acceptance of Invitation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Organizer's Name]

[Organizer's Title]

[Banquet Organization Name]

[Address]

[City, State, Zip Code]

Dear [Organizer's Name],

I am writing to formally accept the invitation to attend the Sports Award Banquet scheduled for [Insert Date] at [Insert Location]. I am honored to receive this award and to celebrate the achievements of my fellow athletes.

Thank you for this opportunity, and I look forward to an enjoyable evening.

Sincerely,

[Your Name]

[Your Position/Team Name]