

RSVP Request for Gala Fundraising Dinner

Dear [Guest's Name],

We are thrilled to invite you to our upcoming Gala Fundraising Dinner on [Date] at [Venue]. This special evening will support [Cause/Organization], and we would be honored to have you join us for this memorable event.

Date: [Date]

Time: [Time]

Venue: [Venue Name and Address]

Please let us know if you will be able to attend by [RSVP Deadline]. Your presence would mean a great deal to us and to those we serve.

To RSVP, kindly respond via email to [Your Email] or call us at [Your Phone Number].

Thank you for your support, and we look forward to celebrating with you!

Sincerely,
[Your Name]
[Your Title]
[Organization Name]