

Welcome to Our Volunteer Orientation!

Dear [Volunteer Name],

We are thrilled to welcome you to our organization! Thank you for signing up to be a volunteer. Your commitment to helping our community is truly appreciated.

Our volunteer orientation session will be held on [Date] at [Time]. Please join us at [Location]. During this session, we will provide important information about our mission, the roles available, and how you can make a difference.

We encourage you to bring any questions you may have, as we want you to feel fully prepared and excited about your journey with us. Light refreshments will be provided.

Thank you once again for your willingness to serve. We look forward to meeting you!

Sincerely,

[Your Name]

[Your Position]

[Organization Name]