

# Confirmation of Volunteer Orientation Attendance

Dear [Volunteer Name],

Thank you for signing up to attend the volunteer orientation on [Date] at [Time]. We are excited to have you join us!

The orientation will take place at [Location]. Please plan to arrive 10 minutes early to ensure a prompt start.

If you have any questions, feel free to reach out to us at [Contact Information].

Looking forward to seeing you!

Best regards,

[Your Name]

[Organization Name]

[Organization Contact Information]