

# **Volunteer Orientation Session Agenda**

Date: [Insert Date]

Time: [Insert Time]

Location: [Insert Location]

## **Agenda Items**

1. Welcome and Introductions
2. Organization Overview
3. Volunteer Roles and Responsibilities
4. Policies and Procedures
5. Health and Safety Guidelines
6. Q&A Session
7. Wrap-up and Next Steps

## **Contact Information**

If you have any questions, please contact: [Insert Contact Information]