

Image Sharing Request

Date: [Insert Date]

To: [Recipient's Name]

[Recipient's Position]

[Business Name]

[Business Address]

Dear [Recipient's Name],

I hope this message finds you well. As we prepare for the upcoming Local Business Gala on [Insert Date], we are reaching out to request your assistance in sharing images from last year's event. We believe that these visuals will greatly enhance our promotional materials and help showcase the community spirit that drives our local businesses.

If you have any images that you can share, please send them to us at your earliest convenience. Proper credits will be given in our publications and social media posts.

Thank you for your support, and we look forward to showcasing the amazing relationships within our local business community.

Warm regards,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]