

# You're Invited to Our Charity Auction!

Dear [Business Owner's Name],

We are excited to invite you to participate in our upcoming Charity Auction, benefiting [Charity Name]. This event will be held on [Date] at [Location] from [Start Time] to [End Time].

Your generous support will help us raise funds for [Brief Description of Cause or Project]. We would be honored to have your business contribute items for our auction.

By donating, you will not only support a great cause but also gain valuable exposure to the local community. All participating businesses will be recognized during the event and in our promotional materials.

If you're interested in donating an item or service, please contact us at [Contact Information] by [RSVP Date].

Thank you for considering this opportunity to make a difference!

Sincerely,

[Your Name]  
[Your Position]  
[Organization Name]  
[Contact Information]