

# Festival Program Submission for Exhibitors

Date: [Insert Date]

Dear [Exhibitor's Name],

We are excited to announce that [Festival Name] will be taking place on [Festival Dates] at [Location]. As an esteemed exhibitor, we invite you to submit your program details for inclusion in our festival brochure.

## Submission Guidelines:

- Program Title: [Insert Title]
- Description: [Brief Description]
- Date & Time: [Insert Date & Time]
- Duration: [Insert Duration]
- Special Requirements: [Any Special Needs]

Please send your submissions by [Submission Deadline] to ensure inclusion in the festival program. If you have any questions, feel free to contact us at [Contact Information].

Thank you for being a valued participant in our festival. We look forward to your submission!

Best regards,  
[Your Name]  
[Your Position]  
[Festival Organization Name]  
[Contact Information]