

Attendance Confirmation

Dear [Recipient's Name],

We are pleased to confirm your attendance at the upcoming Startup Pitch Competition scheduled for [Date] at [Location]. We are excited to have you as one of our esteemed guests.

Event Details:

- **Date:** [Date]
- **Time:** [Start Time] to [End Time]
- **Location:** [Venue Address]
- **Agenda:**
 - [Agenda Item 1]
 - [Agenda Item 2]
 - [Agenda Item 3]

Please let us know if you have any dietary restrictions or require special assistance during the event.

We look forward to seeing you there!

Best regards,
[Your Name]
[Your Position]
[Your Company/Organization]
[Your Contact Information]